

MEETING OF THE ONEIDA COUNTY HIGHWAY DEPARTMENT

HELD ON: May 4th, 2006

MEMBERS PRESENT: BAIER, HOFFMAN, SHARON, WOLK; excused: HOLEWINSKI

ALSO IN ATTENDANCE: MAASS/COMMISSIONER, SCHOLTES/ASST HWY COMMISSIONER, COOPER/SECRETARY, STERN/PATROL SUPT, PALUBICKI/SHOP FOREMAN, McMAHON/FAHRNER ASPHALT, EXFERD & POPKE/MEAD & HUNT, INC, JACKSON/LRES DIRECTOR

The following matters were taken up to wit:

1. Maass called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. Election of Highway Committee Officers:
Chairman – Sharon nominated Baier. **Motion:** Sharon/Wolk to cast a unanimous ballot for Baier for Chairman. All ayes.
Baier took over the meeting.
Vice-Chairman – Wolk nominated Hoffman. **Motion:** Wolk/Sharon to cast a unanimous ballot for Hoffman for Vice-Chairman. All ayes.
Secretary – Sharon nominated Wolk. **Motion:** Sharon/Hoffman to cast a unanimous ballot for Wolk for Secretary. All ayes.
3. **Motion:** Sharon/Wolk to approve the agenda. All ayes.
4. **Motion:** Hoffman/Sharon to approve the minutes of the April 13th, 2006, meeting. All ayes.
5. **Motion:** Hoffman/Sharon to approve vouchers #217 – 266 for a total of \$53,050.78. All ayes.
6. **Motion:** Hoffman/Wolk to accept the proposal from Fahrner Asphalt to complete the crack sealing of the remaining 5 miles of CTH “L” for \$1.75/lb for Mastic Sealer for a price not to exceed \$45,000.00. All ayes. Previously, the Commissioner had stated that the money to finish this project was not put into the 2006 budget. He was planning on the State paying for the work because WisDOT is using this road as a detour while construction is done on USH 51 this summer. Maass said WisDOT has agreed to shoulder and paint the road, as well as replace a beam guard. The money will now come from a postponed bridge project. The county had set aside \$70,000 in the 2006 budget for the new bridge.
7. **Motion:** Sharon/Wolk to deny a request to install a security system in the Highway Dept front office. All ayes. The committee had previously instructed management to get quotes on a security system for the Rhinelander shop after a reported break-in. The low quote came from Alarm-Co North for a cost of \$1,220.00 installed, with an annual monitoring fee of \$299.40.
8. Committee/Supervisor discussions of department construction and/or maintenance activities.
 - Spring cleanup; brushing, sweeping roads, guardrail repairs and replacements, patching
 - Repaired a hole in a Lake Tomahawk drain
 - Minocqua bridge repairs
 - Sign Grant has been awarded to Oneida County. We will be meeting with the Townships to inform them of the procedures that need to be followed for reimbursement.
 - Striping Grant has been awarded to Oneida County. Langlade County will do the work for us. Just waiting on a final price from them.
 - Had a full day’s work at the Landfill that included eight trucks, two cats, and a loader
 - Clearing, widening, and shaping a road for the Town of Woodboro
 - Starting DNR Campground sidewalk installation work on Monday

- Will be starting the DNR Cunard Campground blacktop job on the 15th of May
 - We may be replacing some broken up curbing in front of the Senior Center
 - Discussed sale of the hot mix plant. Baier again asked Maass if this sale had to have final approval from County Board. Maass said no. Baier was also concerned about the opening of bids without a committee meeting. The committee had already agreed at a previous meeting that this was acceptable. He wanted to know if there was a procedure to follow. Jackson informed the committee that the Resolutions Committee would be discussing this very subject on Friday morning. Maass said he would attend that meeting.
 - Stern mentioned that the five employees in charge of taking out the old scale and preparing the area for the arrival of the new scale did an outstanding job.
 - Palubicki said the scale is due to arrive this afternoon
 - Temporary repairs have been made to the leaky roof
 - The large roll-up door on the big salt shed dome has been repaired
9. **Motion:** Sharon/Wolk to approve the 2005 Year End Highway Fund Balances as presented. All ayes.
10. **Motion:** Hoffman/Sharon to approve the March 2006 Highway Fund Balances as presented. All ayes.
11. **Motion:** Baier/Hoffman to approve and sign the Letter of Agreement with the union to settle Grievance 3-2006 and 4-2006. All ayes.
12. Committee discussed who would be attending the WCHA 2006 Summer Conference in Wisconsin Dells June 12th – 14th.
13. Committee discussed Township Agreements. Maass explained that nothing further has happened with the agreements because the townships of Enterprise and Piehl have not had a meeting yet. Both townships have their town meetings on the same evening, so the committee instructed Maass to go the Enterprise, and Scholtes to go to Piehl. The committee also authorized Sharon to attend the Enterprise meeting on the county's behalf.
14. Recent insurance claims: An employee's injured shoulder is scheduled for surgery in the next few weeks.
15. Public Comments:
Exferd and Popke, Mead & Hunt, Inc., were present to say hello to the committee and ask some questions about the CTH "J" Phase II project. They also wanted to invite the committee to stop by their area at the WCHA Convention in June.
16. Future Agenda Items
- Township contracts
 - Consultant interviews list for phase II CTH "J"
- Future Meeting Dates:
May 11th, 2006, 8:00 a.m. (Consultant interviews)
May 25th, 2006, 8:00 a.m.
June 8th, 2006, 8:00 a.m.
June 12 – 14, 2006 (WCHA Summer Conference)
June 22nd, 2006, 8:00 a.m.
July 13th, 2006, 8:00 a.m.
July 27th, 2006, 8:00 a.m.
17. **Motion:** Hoffman/Sharon to adjourn at 9:20 a.m. All ayes.

Committee Chairperson

Committee Secretary